



# User manual - Gate booking Veje F&V

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## Table of content

Introduction.....	1
Access to the gate booking system .....	1
User creation .....	1
New Customer .....	1
Access – existing user .....	3
Password forgotten .....	4
Create a reservation .....	7
Existing reservations.....	13

## Introduction

The user manual contains a detailed description of all functions in the gate booking system.

## Access to the gate booking system

By activating this link <https://app.geckobooking.dk> you are forwarded to the access point of the gate booking system, which looks like the picture below. Please be aware that you activate the link by pressing Ctrl while you click the link, copying the link into the browser will not work, because the link above has been reduced.



### Booking - Dagrofa Logistik

Book an appointment right here on the website. It only takes a few minutes and it is free of charge.

A screenshot of a login form. It has two input fields: "E-mail" with the text "dagrofa.dk" and "Password" with a masked password ".....". Below the fields are three buttons: a green "Next" button, a blue "Password forgotten?" link, and a blue "New customer?" link.

If you are not yet a user or if you have forgotten your password, please click the link above.

## User creation

### New Customer

If you are a new customer/user, this is the place to start. You choose New customer? in the bottom on the screen and will be send on to the following screen.



**Request a password**

Receive your password by e-mail in seconds.

Create new user

Create user at Dagrofa Logistik.

**Name**

**Land**

**Address**

**Postal code** **City**

**Telephone**

**Mobile**

**E-mail**

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You create your user account by filling in the fields and will hereafter be sent on to your first reservation and at the same time, you will receive an email with a password.

## Your password for dagrofa.dk

 From: Dagrofa Logistik 

Dear New customer,

Your password for online booking at Dagrofa Logistik is: NTRB

You are registered with the following e-mail: bettina.gram@mail.com

If you have any questions regarding the booking system, please do not hesitate to contact us at 70100203

Thank you for your enquiry.

## Access – existing user

If you are already registered as user you merely enter your email and the password and you will be sent directly into creation of a new reservation.

 Login   

### Booking - Dagrofa Logistik

Book an appointment right here on the website. It only takes a few minutes and it is free of charge.

E-mail

Password




[Password forgotten?](#) [New customer?](#)

If you are not yet a user or if you have forgotten your password, please click the link above.

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## Password forgotten

Should you have forgotten your password, you just enter your email and press Next, and by doing this you will receive a safety code to grant you access to reset your password.

[Login](#)   

Forgot your password?

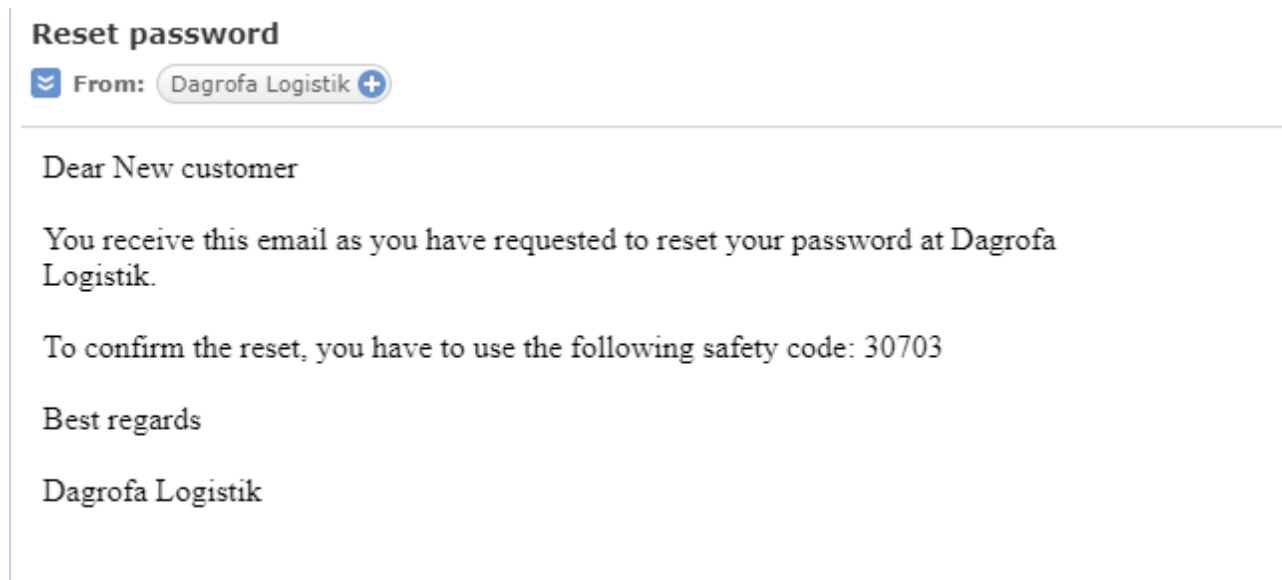
Enter the email address associated with your login, then you will receive a safety code to reset your password.




**E-mail**

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The email you will receive will look like the email below.



[Login](#)   

Enter safety code




We have sent you a temporary safety code which must be entered, before you can change your password on the next page.

**Safety code**

---

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You key in the safety code and press Next, after which you will be forwarded to a possibility to key in a new password and repeat the password.

[Login](#)   

Create new password

Enter your new password to continue

**New password**

**Repeat password**

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By pressing Update code you will now be ready to login to the system and to create a new reservation.

Login



## Booking - Dagrofa Logistik

Book an appointment right here on the website. It only takes a few minutes and it is free of charge.

Your password is now changed

E-mail

bettina.gram@mail.com

Password

\*\*\*\*\*

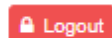
Next

[Password forgotten?](#)

[New customer?](#)

## Create a reservation

You are now into the system and ready to make your first reservation.

 Logout



### Book a new appointment

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Vælg sprog/ select language/ wähle die Sprache

- Dansk  
 English  
 German

Choose a service

**Next**

### Existing reservations

---

- no reservations

### Your information

---

Name

New customer

Address

Kamillehaven 9

Postal code

4622

City

Havdrup

Telephone

60634275

Mobile

60634275

Password

\*\*\*\*\*

E-mail

bettina.gram@mail.com

Save information

### Past bookings

---

[Past bookings](#)

Exit booking

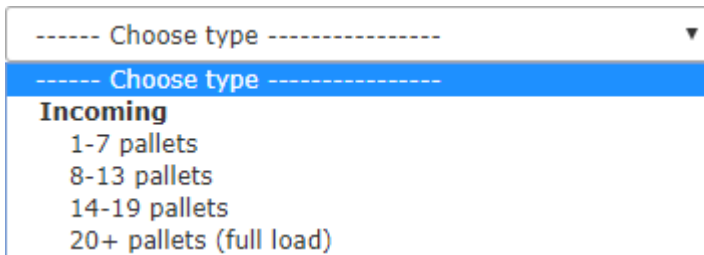
powered by  
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## User manual - Gate booking Vejle F&V

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By selection language (Danish, English or German) you see the services in this language. First you select what interval of pallets you need to make a reservation for.



----- Choose type ----- ▼  
----- Choose type -----  
**Incoming**  
1-7 pallets  
8-13 pallets  
14-19 pallets  
20+ pallets (full load)

When you have chosen the Service the duration set in the system for this service is mentioned.

Choose a service



20+ pallets (full load) ▼

Duration 60 minutes

In order to give the workers in goods receipt area the best possibilities to prepare for the delivery it is mandatory that you fill in either the purchase order number or the number of the trailer delivering the goods as well as a mobile number for us to reach out to in case of unforeseen events. In case you forget to fill these fields you receive the following error message and you will not be able to proceed until they are both filled in.

app.geckobooking.dk siger

Please fill in all fields

OK

When the mandatory fields are filled in you can proceed in your reservation and you will see the available calendars in the next view.

When you see the calendars presented you can choose between Week-view

## User manual - Gate booking Vejle F&V

Frugt og Grønt Vejle						
25/04	26/04	27/04	28/04	29/04	30/04	01/05
Tors	Fre	Lør	Søn	Man	Tirs	Ons
	00:00		04:00	00:00	00:00	00:00
	01:00		05:00	01:00	01:00	01:00
	02:30		06:00	02:30	02:30	02:30
	03:30		07:00	03:30	03:30	03:30
	04:30		23:00	04:30	04:30	04:30
				23:00	23:00	23:00

Frugt og Grønt Vejle						
25/04	26/04	27/04	28/04	29/04	30/04	01/05
Tors	Fre	Lør	Søn	Man	Tirs	Ons
	00:00		04:00	00:00	00:00	00:00
	01:00		05:00	01:00	01:00	01:00
	02:30		06:00	02:30	02:30	02:30
	03:30		07:00	03:30	03:30	03:30
	04:30		23:00	04:30	04:30	04:30
				23:00	23:00	23:00

Frugt og Grønt Vejle						
25/04	26/04	27/04	28/04	29/04	30/04	01/05
Tors	Fre	Lør	Søn	Man	Tirs	Ons
	01:00		04:00	00:00	00:00	00:00
	02:30		05:00	01:00	01:00	01:00
	03:30		06:00	02:30	02:30	02:30
	04:30		07:00	03:30	03:30	03:30
			23:00	04:30	04:30	04:30
				23:00	23:00	23:00

Fandt du ikke, hvad du søgte?

Tilmeld dig vores venteliste og bliv kontaktet, hvis der opstår en ledig tid.

[Tilmeld venteliste](#)

[...Tilbage](#)

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or Month-view

Logout



## Choose a date

Please choose a date.

Week-view

Month-view

«	May 2019						
Week	M	T	W	T	F	S	S
18			1	2	3	4	5
19	6	7	8	9	10	11	12
20	13	14	15	16	17	18	19
21	20	21	22	23	24	25	26
22	27	28	29	30	31		

Didn't find what you were looking for?

Sign up for our waiting list, and you will be contacted if an appointment becomes available.

Subscribe to waiting list

Back

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The system is setup to possible reservations 30 days forward in time.

Logout



## Choose a time

You can now choose one of the green periods below. The duration of the available periods has been calculated based on the chosen service.

Friday, 3 May 2019

Available appointments: Frugt og Grønt Vejle

00:00 - 01:00

02:30 - 03:30

04:30 - 05:30

01:00 - 02:00

03:30 - 04:30

Go back and edit

Next

Available appointments: Frugt og Grønt Vejle

00:00 - 01:00

02:30 - 03:30

04:30 - 05:30

01:00 - 02:00

03:30 - 04:30

Go back and edit

Next

Available appointments: Frugt og Grønt Vejle

00:00 - 01:00

02:30 - 03:30

04:30 - 05:30

01:00 - 02:00

03:30 - 04:30

Go back and edit

Next

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By choosing a date and a time you will be sent on to this screen where you have a possibility to add a remark to your reservation.

Logout



### Confirm booking

---

This is the information we have registered about your booking.

**Please note: Your booking is not yet completed - Please confirm Your booking down below!**

<b>Date</b>	Friday, 3 May 2019
<b>Time</b>	at 02:30 - 03:30
<b>Service</b>	20+ pallets (full load) (60 min)
<b>Calendar</b>	Frugt og Grønt Vejle

**Remarks (Optional):**

---

BackConfirm booking

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The remark is optional, so if you are done with your reservation you finalize the reservation by pressing Confirm booking. If you wish to make a change before confirming the booking you can choose Back which will send you back to the previous screen.

After you have confirmed the reservation you will receive the following email confirmation.

[Logout](#)   

Your booking has been completed

Booking No.: 9556070

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Thank you for your reservation!

We look forward to seeing you! If you are unavoidable detained, please cancel your reservation in the system.

If the reservation is for today, please call 70100203.

Click 'Back to start' if you want to make additional bookings

Kind regards,  
Dagrofa Logistik

[Go back to start](#)

[Exit booking](#)

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By choosing Go back to start you can make more reservations by choosing Exit booking you will be leave the reservation system for now.

## Existing reservations

If you choose to remain in the system or login to the system again you can see all your future reservations. If you reservations are so far into the future that you can delete them you will see a Delete button, but if the reservations are locked for deletion the Delete button is gone.

### Existing reservations

---

26/04-19 00:00 - 01:00
<a href="#">Edit date/time</a> <a href="#">Show more</a>
03/05-19 02:30 - 03:30
<a href="#">Edit date/time</a> <a href="#">Delete</a> <a href="#">Show more</a>